



Board of Education Meeting Minutes
Tuesday, August 17, 2021
Administration Office

Members Present: Nick Hegarty, Tim Swedean, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Fr. David Esquiliano, Jennifer Rose-Bass, Melissa Uhl, Dan Kriener

*via phone conference: Doug Skinner

Members Absent: Fr. David Hemann, Luis Villalobos, Bridget Breen

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell

Business

1. Opening Prayer – 5:00 p.m. led by Fr. Terry Roder
2. Approval of June 15, 2021 board meeting minutes
Motion by Fr. Brad Pelzel; Seconded by Fr. Tim Swedean
All in favor: Aye

Guests: Northwest Iowa Fire Affiliate

- Ryan Allen
- Megan Allen
- Bev Wharton
- Timm Funk
- Patty Lansink, Diocesan Superintendent

Purpose of the Fire Foundation

- Families for inclusive Catholic Education
- Raising awareness and financial support for children with special educational needs
- Students with IEP's will bring in Federal funds
- Challenge to find educators with special education qualifications
- Change public view that Catholic schools are unable to serve special needs students (notices in parish bulletins etc.)
- Board of Education needs to support serving children with IEP's

3. President's report

- a. Covid Plan
 - Changes could happen anytime
- b. Enrollment Update
 - Confident that we have over 1520 students enrolled
- c. 3-year-old Program Expansion
 - Moving Julie Berenstein to full time
 - Will provide all day program
 - Angel House is closing in September due to lack of children
 - Possible expansion elsewhere if successful
 - 8-1 capacity for 3-year-old program

- d. Advancement
 - Prenger not interested in 3-year contract – 3rd year removed
 - July 29th was last day of contract
 - \$43,000 placed back in budget after removing 3rd year of contract
- e. EANS Funds
 - Technology is where most of the funds have been utilized
 - \$250,000 has been spent and should be reimbursed to BHCS in October
 - Second round of EANS funds should be in January
 - “ECF” Emergency Connectivity Fund (7.17 billion). BHCS applied for \$160,000; ECF goes through ERATE
- f. Parking Lot Update
 - Almost completed, finishing light poles
- g. Weight Room Update
 - Jerad Higman brought in custom benches for weight room
- h. Crusader Courtyard Ribbon Cutting Ceremony
 - Scheduled for September 16th – all board members are invited
- i. Personnel Updates
 - All teacher positions filled; moved teachers to back-fill openings; using paraprofessionals to back-fill open teacher positions
- j. ISASP Scores
 - 2021-2022 preliminary reports indicate numbers look same – 10 to 30 points higher than Iowa State average

4. Sub-Committee Reports

- a. Academics
 - Luis Villalobos unavailable for update.
- b. Catholic Identity
 - During meeting, Fr. Shane discussed a Catholic 101 Resource book for teachers
- c. Enrollment & Marketing
 - Parent/Ambassador event
 - 3-4 families per ambassador
 - Open House scheduled
 - Hispanic Fundraisers discussed
 - Homecoming plans (asking elementary schools for floats)
 - Win/Win Program
- d. Finance
 - Approximately 20 payment plan agreements issued
 - Parish Assessments getting caught up
 - Debt Refinancing
 - Diocesan requirements
 - Out of debt in 9 years
- e. Leadership & Governance
 - Diocesan policies are incorporated in handbook
 - Incorporate handbook as our policy
 - Wellness policy (on website)-add goals to that policy
 - Handbooks are out of date – review changes in April before going to print in May
 - We follow Diocesan policies

5. Move to Adjourn

- Motion to adjourn – Jennifer Rose Bass
- Seconded – Tim Swedean

Next meeting Tuesday, September 21st, 2021, at 5:00 p.m.